

APPLICATION SIGNATURE REPORT (Fillable form)

Dear Applicant,

Thank you for applying for the City of Rochester's **Summer of Opportunity Program (SOOP)** and RochesterWorks **Summer Youth Employment Program (SYEP)**.

All students are required to upload a photocopy of the following list of Supporting Documentation to the DocCollect System. Please do not mail or fax supporting documents, they will not be accepted; additionally, no originals will be accepted. Failure to upload proper documents will delay your application.

Please see confirmation email for document upload link.

Electronic Signatures not accepted

Please print the form to sign

***Application will not be processed until
all required documents are submitted**

List of Supporting Documentation (required):

- A photo ID (*within the last 2 years*)
- Your Social Security Card
- Your work permit (all applicants must be 14 years of age by May 31, 2025)
- Your most recent report card (*This must be an official report card. A screenshot from your school portal or progress/interim report will not be accepted.*)

Pages 2 – 4 of the Application Signature Report must be completed and signed

- Section 1: applicant's signature (*electronic signature not accepted*)
- Section 2: benefit information for families receiving public assistance **or**
- Section 3: income information for families not receiving public assistance
- Section 4: parent/guardian signature and information (*electronic signature not accepted*)
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APPLICATION SIGNATURE REPORT

CONFIDENTIAL INFORMATION - will not be shared outside the program

Section 1: For Student

I _____, have completed and truthfully answered all the questions on the application. I understand that I may be terminated from the program, if I have given any false information.

Student Signature: _____ Date: _____
Original Signature Required

The next section will ask about your household income. If you receive public assistance, proceed to section 2. If you do not receive public assistance, continue to section 3.

Please note: Proof of income may be requested. Be sure to complete all required sections. Missing information will delay your application.

Section 2: For Families on Public Assistance

Please enter the appropriate case number(s) for receiving benefits.

Family Assistance/Safety Net: Case # _____ HEAP: Case # _____

Medicaid: Case # _____ SNAP: Case # _____

SSI: Case # _____

If you do not receive public assistance, please move forward to Section 3

Section 3: For Families not on Public Assistance

List the **gross income** (income before taxes and deductions) of each family member who lives with you. Family members include your mother, father, stepmother, and stepfather. In addition, any brother or sister (including half-siblings) who are under 18 years of age or 18 and in secondary school. List all sources of gross income, including wages, social security benefits, public assistance benefits, child support, alimony, etc. received and any other recurring income of a family member. You do not need to include any earned income (wages) received by you or any other family member who is under 18 years of age (or 18 and in secondary school) but must include any unearned income.

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Household Income (All sources, all members)

\$ _____ per Year per Month Biweekly Weekly

Size of household (Including Yourself) _____

What's your income source: i.e.: W-2s, paystub, social security etc.

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Section 4: Parent/Guardian

Citizen / Non-Citizens Status

A. Are you a United States citizen?

Yes

No. If no, complete Item B

B. If you (the youth applicant) are not a United States citizen, look at the "Immigration tatus list" on pages 5 and 6 and tell us which status applies to you. Enter the status number from the list and complete the information below.

Immigration status (# 1 through 15) that applies: _____

INS Form Number: _____

Alien Number: _____

Date of Entry into the United States: _____

Do you live within the limits of the City of Rochester? YES NO

Is your child a foster child? YES NO

Does your child have an Individual Education Plan I.E.P.? YES NO

**Access to the I.E.P. will be confidential and used to assist in making the most appropriate referral.*

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I give permission for my child to participate in the Summer of Opportunity Program, the Roc Your Job Program or the Summer Youth Employment Program, and for the program to send and or receive information from my child's school to obtain additional information, to conduct a background check, and / or to share placement data if necessary. Additionally, I agree to allow for the recorded image or for the voice of my child to be used for promotional materials, and I understand that neither I nor my child will be compensated for them. I have truthfully answered the questions above. By signing this, I am swearing, under penalty of perjury, that all the above statements are true and correct to the best of my knowledge and that I am willing to cooperate with any efforts to verify the information provided.

Parent/Guardian Signature: _____
Original Signature Required

Date: _____

STATUS	Relevant Date for Eligibility	Common Documentation
1. Refugees	Entry	<p><u>I-94</u>: stamped "Admitted under Section 207 of the INA," "Refugee," "RE1, RE2, RE3, RE4" or</p> <p><u>I-551</u>: stamped "R8-6, RE5, RE6, RE7, RE8 or RE9" or</p> <p><u>I-571</u>: Refugee Travel Document or</p> <p><u>I-688B</u>: Employment Authorization Document annotated with "8 C.F.R. § 274a.12(a) (3)" or</p> <p><u>I-766</u>: Employment Authorization Document annotated "a3"</p>
2. Cuban/Haitian Entrants	Status Granted	<p><u>I-94</u>: stamped "Cuban/Haitian Entrant (status pending)," "Section 212(d) (5) of the INA," "Form I-589 filed," or "CU6," or CU7" or</p> <p><u>I-94</u> stamp showing parole under Section 212(d)(5) of INA or stamp showing parole in US on or after 10/10/80 and reasonable evidence that parolee has been a National (citizen) of Cuba or Haiti or</p> <p><u>I-551</u>: stamped "CU6, CU7, or CH6" or</p> <p>Temporary <u>I-551</u> stamp in foreign passport. or</p> <p>USCIS notice or letter indicating ongoing exclusion or deportation proceedings or</p> <p>A document from USCIS indicating individual applied for asylum.</p>
3. Asylees	Status Granted	<p><u>I-94</u>: stamped "Granted asylum under Section 208 of the INA" or</p> <p><u>I-551</u>: Stamped "AS1, AS2, AS3, AS6, AS7, or AS8" or</p> <p><u>I-688B</u>: Employment Authorization Card annotated with "8 C.F.R. § 274a.12(a)(5)" or</p> <p><u>I-766</u>: Employment Authorization Document annotated "(a5)" or</p> <hr/> <p>Grant letter from USCIS Asylum Office or</p> <p>Order of an immigration judge granting asylum.</p>
4. Amerasian Immigrants	Entry	<p><u>I-94</u>: stamped "AM1, AM2, AM3, AM6, AM7, or AM8." Derive date of entry from date of inspection on stamp; if date is missing, obtain from I-551 or from USCIS or</p> <p><u>I-551</u>: stamped "AM1, AM2, AM3, AM6, AM7, or AM8" or</p> <p>Temporary <u>I-551</u> stamp in foreign passport or</p> <p><u>I-571</u>: Refugee Travel Document or</p> <p>Vietnamese exit visa or passport stamped "AM1, AM2, or AM3"</p>
5. Deportation or Removal Withheld	Status Granted	<p><u>I-688B</u>: Employment Authorization Card annotated with "8 C.F.R. § 274a.12(a)(10)" or</p> <p><u>I-766</u>: Employment Authorization Document annotated "(a10)" or</p> <p>Order from Immigration Judge showing the date deportation was withheld under Section 243(h) of the INA as in effect prior to April 1, 1997, or removal withheld under Section 241(b)(3) of INA</p>
6. Certain Hmong or Highland Laotian	Status Granted	<p><u>I-94</u>: stamped "Admitted under Section 207 of the INA," "Refugee," "RE1, RE2, RE3, or RE4" or</p> <p><u>INS I-551</u>: Stamped "RE5, RE6, RE7, RE8, or RE9" or</p> <p>Has a signed affidavit sworn under penalty of law that s/he was a member of Hmong or Highland Laotian tribe between 8/5/64 and 5/7/75 or a verified spouse*, widow, widower or unmarried dependent of a tribal member and</p> <p>Documents to show lawfully residing in the US</p> <p>Divorced spouses do not qualify</p>
7. Lawfully Admitted For Permanent Residence (LPR) without 40 Qualifying Quarters	<p>Entered Before 8/22/96</p> <p>Entered on/after 8/22/96 and has been in the U.S. for 5 years or more.</p>	<p><u>I-551</u>: (Permanent Resident Card) or</p> <p>Temporary <u>I-551</u> stamp in foreign passport or on <u>I-94</u>, or</p> <p><u>I-327</u> (Re-entry Permit) or</p> <p><u>I-181</u>: Memorandum of Creation of Lawful Permanent Residence with approval stamp</p>
8. Veteran, spouse, unmarried surviving spouse and unmarried dependent child of a U.S. veteran who fulfilled minimum active duty requirement (2 years)	Status Granted	<p>A Discharge Certificate (Form DD-214) that states "Honorable." A character of discharge "Under Honorable Conditions" is not an "Honorable Discharge" for these purposes. Narrative Reason for Separation block must not state that discharge was for reason of "alienage" or lack of U.S. citizenship</p>

STATUS	Relevant Date for Eligibility	Common Documentation
9. Active Military: Active duty or a member of the Armed Forces on full-time duty in the Army, Navy, Air Force, Marine Corps or Coast Guard, spouse and children	Status Granted	Military Identification Card (<u>DD Form 2</u>) (Active) that lists an expiration date of more than one year from the date of determination. If ID card is due to expire within one year from the date of determination, use a copy of current military orders.
10. Conditional Entrant (status granted to refugees before 1980)	Entry	<u>I-94</u> with stamp showing admitted under Section 203(a)(7) of INA or <u>I-688B</u> (Employment Authorization Card) annotated "274a.12(a)(3)" or <u>I-766</u> (Employment Authorization Document) annotated "(a1)" or "(a3)
11. A US citizen's or LPR's battered spouse or child, or parent or child of such person, who obtains "Notice of Prima Facie Case from USCIS under the Violence Against Women Act (VAWA)	Entered Before 8/22/96 Entered on/after 8/22/96 and has been in the U.S. for 5 years or more.	I-797 (Notice of Action) indicating prima facie eligibility of an I-360 self-petition under INA Section 204(a)(1)(A) (ii) or (iv); or INA Section 204(a)(1)(iii)(B) (i) or (iii)
12. Victim of Human Trafficking	Entry	Certification Document (for adults) or Eligibility Letter (for children) from the Office of Refugee Resettlement (ORR); Must call 1-866-401-5510 for verification or <u>I-94</u> Coded T1, T2, T3, T4 or T5 stating admission under Section 212(d)(5) of the INA if status granted for at least one year
13. Parolee (for at least one year) (Non-citizens who have been allowed to come into the U.S. for humanitarian or public interest reasons)	Lawfully Residing in U.S. on 8/22/96 Entered on/after 8/22/96 and has been in the U.S. for 5 years or more.	<u>I-94</u> with annotation "Paroled pursuant to Section 212(d)(5)" or "parole" or "PIP" with date of entry and date of expiration indicating one year or <u>I-688B</u> annotated "8 CFR Section 274a.12(a)(4) or 274(a) 12(c)(11)" or <u>I-766</u> annotated "C11" or A4, and <u>I-94</u> indicating admitted for at least one year
14. North American Indian born in Canada	NA	<u>I-551</u> : (Permanent Resident Card): stamped "S1-3", temporary <u>I-551</u> stamp in a Canadian passport or <u>I-94</u> : stamped "S1-3" or <u>Tribal document</u> certifying at least 50% American Indian blood, as required by Section 289 of the INA or documented member of a federally recognized tribe and School records, or A birth or baptismal certificate issued on a reservation, or Other satisfactory evidence of birth in Canada
15. Member of federally recognized tribe born outside U.S.	NA	Membership card or other tribal document demonstrating membership in a federally recognized Indian tribe under Section 4(e) of the Indian Self-Determination and Education Assistance Act